

## Your safety requirements

Team member,

We hope this note finds you healthy, safe and well. Thank you very much for submitting an accommodation request related to the COVID-19 vaccine requirement. We are still reviewing your request and will follow up with you soon. We appreciate your patience and understanding during this time.

To help ensure we maintain a safe and healthy environment for all team members, beginning the week of Jan. 17, you will be required to complete a weekly self-health declaration, practice social distancing when possible, and wear a mask at all times, except when outside and social distancing can be maintained. Flight crews will continue to follow current flight deck mask protocols.

You will receive your first Well for Work self-declaration email the week of Jan. 17 and you are responsible for reviewing and completing it prior to reporting for your first day of work each week. By completing the Well for Work self-declaration, you are acknowledging that you are aware of the symptoms of COVID-19 and are affirming you are not experiencing any symptoms.

It's critical for you to complete the weekly Well for Work declaration in a timely manner. Please note that certain state and local ordinances may include additional requirements for team members.

Please continue to keep your health top of mind and practice COVID-19 safety and well-being measures. We must all stay vigilant and safe while at work and at home. It's our shared responsibility and a commitment we all must make to each other.

As we have done throughout the pandemic, we will continue to monitor COVID-19 case rates and evaluate the guidance from medical experts and regulatory bodies as conditions evolve.

If you have any questions about the accommodations process, or would like to check on the status of your accommodation request, please send an email to [accommodations@aa.com](mailto:accommodations@aa.com).

Thank you for doing your part to take care of yourself, your colleagues and our customers.

The People Team

---