

## Your safety requirements

Team member,

We hope this note finds you healthy, safe and well. We have not yet heard from you regarding your vaccination status. If you are fully vaccinated but haven't uploaded your vaccine card to the new portal, please do so as soon as possible. You can visit [aa.com/vaccinestatus](https://aa.com/vaccinestatus) to get started. The submission process is easy and will take less than a minute. If you are planning to request a medical or religious accommodation, you can visit [aa.com/accommodations](https://aa.com/accommodations) to begin the process.

To help ensure we maintain a safe and healthy environment for all team members, beginning the week of Jan. 17, you will be required to complete a weekly self-health declaration, practice social distancing when possible, and wear a mask at all times, except when outside and social distancing can be maintained. Flight crews will continue to follow current flight deck mask protocols.

You will receive your first Well for Work self-declaration email the week of Jan. 17 and are responsible for reviewing and completing it prior to reporting for your first day of work each week. By completing the Well for Work self-declaration, you are acknowledging that you are aware of the symptoms of COVID-19 and are affirming you are not experiencing any symptoms.

It's critical for you to complete the weekly Well for Work declaration in a timely manner. Please note that certain state and local ordinances may include additional requirements for team members.

Please continue to keep your health top of mind and practice COVID-19 safety and well-being measures. We must all stay vigilant and safe while at work and at home. It's our shared responsibility and a commitment we all must make to each other.

With the omicron variant of COVID-19 spreading throughout the world, it's more important than ever to get vaccinated and to get a booster shot once you're eligible. Please continue to utilize all resources available to understand the benefits of being vaccinated. You can visit [cvs.com](https://cvs.com) or [vaccines.gov](https://vaccines.gov) to find a vaccine site near you. If you choose to get vaccinated and submit proof of vaccination, you will no longer need to complete the weekly Well for Work declaration.

If you have any questions about the accommodations process, please send an email to [accommodations@aa.com](mailto:accommodations@aa.com).

As we have done throughout the pandemic, we will continue to monitor COVID-19 case rates and evaluate the guidance from medical experts and regulatory bodies as conditions evolve.

Thank you for doing your part to take care of yourself, your colleagues and our customers.

The People Team

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